



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION  
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001  
[www.archives.gov](http://www.archives.gov)

***Sent Via Email. No Hard Copy to Follow.***

October 3, 2019

Kelleigh A. Miller  
Agency Records Officer  
Department of Justice  
Drug Enforcement Administration  
700 Army-Navy Drive  
Arlington, VA 22202

Dear Ms. Miller:

During the process of reviewing a draft records schedule (DAA-0170-2017-0011) for the Drug Enforcement Administration (DEA), it has come to our attention that under Item 0005, Special Intelligence Program Development Files, the draft schedule included the following language:

“Records from Intelligence programs that were created in the 70s and 80s have been completed or terminated have possibly been destroyed. Any program development documents that are being maintained will be transferred to NARA.”

According to the current records schedule for these records (N1-170-94-001, File No 701-10a), they were approved as permanent and should have been transferred to NARA 15 years after cut off. In accordance with 36 CFR 1230.14, NARA requests that you respond to this letter within 30 business days and provide us with the following information for any records that may have been destroyed without disposition authorization:

- a description of the records, including the dates that the records were created and approximate volume of the missing records;
- a description of the office that created and maintained the records;
- a statement of the safeguards established to prevent further loss of documentation; and
- all details of the actions taken to salvage, retrieve, or reconstruct the records.

Thank you for your cooperation.

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government



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January 15, 2020

Kelleigh A. Miller  
Agency Records Officer  
Department of Justice  
Drug Enforcement Administration  
700 Army-Navy Drive  
Arlington, VA 22202

Dear Ms. Miller:

The National Archives and Records Administration (NARA) received the letter from The Drug Enforcement Administration (DEA) dated December 9, 2019 and follow-up email dated January 10, 2020 regarding the records that were referenced in the draft records schedule (DAA-0170-2017-0011) for the DEA listed in the draft schedule under Item 0005, Special Intelligence Program Development Files:

“Records from Intelligence programs that were created in the 70s and 80s have been completed or terminated have possibly been destroyed. Any program development documents that are being maintained will be transferred to NARA.”

Based on the information in the letter and the email, NARA understands that the records that are referenced in the draft schedule were created during the 1970s and 1980s and subsequently destroyed appropriately under disposition authorities N1-170-89-001/701-07 and N1-170-89-001/701-08. Based on this information, NARA considers this allegation of unauthorized disposition unfounded.

Thank you for your cooperation.

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government