



Office of the Chief  
Records Officer for the  
U.S. Government

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April 16, 2021

Ms. Kim Tart  
Director of Enterprise Records Service (ERS) and  
Agency Records Officer  
Department of Veterans Affairs  
810 Vermont Avenue, NW  
Washington, DC 20420  
kim.tart@va.gov

Dear Ms. Tart:

The National Archives and Records Administration (NARA) has been notified of a potential unauthorized disposition of records at the Department of Veterans Affairs (VA). A former employee of the agency alleges that in 2005 and 2006, the New Orleans VA Medical Center improperly altered SF-50 Notification of Personnel Action records and failed to properly document his retirement status.

NARA requests that the VA investigate this matter and provide NARA with a response within 30 days in accordance with 36 CFR 1230.16. Your report should include a description of the records; details regarding the records incident and recovery efforts; and a statement of the safeguards that have been or will be implemented to prevent unauthorized dispositions in the future. If you have any questions, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government



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April 19, 2024

Kim Tart  
Department of Veterans Affairs  
801 Vermont Avenue, NW  
Enterprise Records Service (005R1B)  
Washington, DC 20420

Dear Kim Tart,

The National Archives and Records Administration (NARA) acknowledges receipt of the Department of Veterans Affairs' (VA) report on a potential unauthorized disposition of records at the New Orleans VA Medical Center.

According to the report, the former employee's SF-50 Notification of Personnel Action was not improperly altered and his retirement status is properly documented.

Based on the information provided, the reporting requirements of 36 CFR 1230.14(a) have been met and NARA considers this matter closed. I appreciate your attention on this important matter. If you have any questions or wish to discuss further, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government