



Office of the Chief  
Records Officer for the  
U.S. Government

***Sent Via Email. No Hard Copy to Follow.***

January 8, 2024

Carol J. Chambliss  
Records Officer  
Defense Commissary Agency  
1300 Eisenhower Avenue  
Fort Gregg-Adams, Virginia 23801-1800

Dear Carol Chambliss,

The National Archives and Records Administration (NARA) acknowledges receipt of your email notifying us of a potential unauthorized disposition of social media records at the Defense Commissary Agency.

In accordance with 36 CFR 1230.14(a), NARA requests that DCA respond within 30 calendar days to this allegation. If it is determined that an unauthorized disposition of records has Occurred, your report should include the following information:

- A complete description of the records with volume and dates if known;
- The office maintaining the records;
- A statement of the exact circumstances surrounding the removal, defacing, alteration, or destruction of records;
- A statement of the safeguards established to prevent further loss of documentation; and
- Details of the actions taken to salvage, retrieve, or reconstruct the records.

If it is determined that there has been no unauthorized disposition, please provide us with sufficient documentation to support that finding. I appreciate your attention to this matter. If you have any questions or wish to discuss further, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government



Office of the Chief  
Records Officer for the  
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***Sent Via Email. No Hard Copy to Follow.***

February 15, 2024

Carol J. Chambliss  
Records Officer  
Defense Commissary Agency  
1300 Eisenhower Avenue  
Fort Gregg-Adams, Virginia 23801-1800

Dear Carol Chambliss:

The National Archives and Records Administration (NARA) acknowledges receipt of your email regarding the alleged unauthorized disposition of social media records at the Defense Commissary Agency (DeCA).

According to your email, the results of your investigation determined that no unauthorized disposition has occurred as the records were properly disposed of under GRS 6.4, Item 020, and N1-506-10-1. We understand that although the records were appropriately disposed of, records from other sources were used to recreate the content to provide it to a requester. We further understand that to prevent future reporting errors, DeCA Records Management will provide additional training on what is considered an unauthorized disposition.

Thank you for your attention to this matter. Based on this information, NARA considers this allegation of unauthorized disposition unfounded. If you have any questions, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government