

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0370-2024-0002

Status: APPROVED
Date Approved: 04/08/2024

General Information

Agency or Establishment	National Oceanic and Atmospheric Administration
Record/Scheduling Group	0370 - Records of the National Oceanic and Atmospheric Administration
Records Schedule Applies To	Agency Subdivision
Major Subdivision	National Marine Fisheries Service
Minor Subdivision	Northeast Fisheries Science Center
Schedule Subject	NOAA Oral Histories Archives Database
Additional Schedule Information	
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 2

Number of Temporary disposition items: 0

Number of Permanent disposition items: 2

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Records Schedule Number: DAA-0370-2024-0002

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Outline of Records Schedule Items for DAA-0370-2024-0002

Item #	Title	Disposition
0001	NOAA Voices Oral History Archives Database	Permanent
0002	Release and Consent Forms	Permanent

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Records Schedule Number: DAA-0370-2024-0002

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Records Schedule Items

DAA-0370-2024-0002-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	NOAA Voices Oral History Archives Database	
Item Description	<p>The NOAA Voices Oral History Archives Database is a powerful resource available to the public to inform, educate, and provide primary information for researchers interested in our local, human experience with the surrounding marine environment. The NOAA Voices Oral History Archives contains data is contributed internally by NOAA staff as well as externally by social science practitioners and others that have participated in oral history interviews with NOAA stakeholders within the agency. The Database currently holds approximately 739 entries contributed by NOAA staff and 1,661 contributed by external contributors. External contributors consist of social science professionals from academia, research institutions, environmental and affiliated organizations. Each oral history entry may include the following file types: • Metadata about each collection (of interviews) • Metadata about each oral history • Audio file (mp3) • Transcript file (pdf) • Photo (jpg) • Video (.mp4). Each entry does not necessarily include all of the above file types, however some may have audio only and some have transcript only and varied metadata. The file also includes related index and finding aids used to search and locate interviews for specific topics . All files in this database are available to the public at https://voices.nmfs.noaa.gov/ for use in scientific research, education and outreach purposes. The outputs are files in the format described in other areas of this document (.mp3, .pdf, .jpeg, etc.) .</p>	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
MANUAL CITATION		
Agency Code	Chapter 1500	
Manual Title	National Marine Fisheries Service	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	

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Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Cutoff Instructions	Cut off at end of Calendar year.
Are there multiple instructions for this item?	No
Transfer Instruction	Transfer to the National Archives 5 year(s) after cutoff
ADDITIONAL INFORMATION	
Current Records Format	Digital audio:100GB
Approximate first year of records covered by this authority	2003
End year of records covered by this authority	Still being created
Date span of the initial transfer	From: 01/01/2003 To: 12/31/2018
Frequency of transfer	1
Are any of the records covered by this item subject to a FOIA exemption?	No

DAA-0370-2024-0002-0002	STATUS: Active
ITEM GENERAL INFORMATION	
Item Title	Release and Consent Forms
Item Description	This series documents the consent of the oral history contributors authorizing the use of their audio and video files captured in the NOAA Voices Oral History Archives database for educational, informational and research purposes.
Is this item media neutral?	Yes
Is this item a Big Bucket?	No
MANUAL CITATION	
Manual Title	Chapter 1500 -National Marine Fisheries Service
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Cutoff Instructions	Cut off at end of Calendar year.

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Are there multiple instructions for this item?	No
Transfer Instruction	Transfer to the National Archives 5 year(s) after cutoff
ADDITIONAL INFORMATION	
Current Records Format	Textual data:1mb
End year of records covered by this authority	Still being created
Date span of the initial transfer	From: 1/01/2003 To: 12/31/2023
Frequency of transfer	1
Are any of the records covered by this item subject to a FOIA exemption?	No

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Signatory Information

Action	User	Date
Accept	Valerie Terray	12/13/2023
Approve	Colleen Shogan	04/08/2024