

National Archives and Records Administration  
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0117-2023-0005

Status: APPROVED  
Date Approved: 05/09/2024

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## General Information

Agency or Establishment	American Battle Monuments Commission
Record/Scheduling Group	0117 - Records of the American Battle Monuments Commission
Records Schedule Applies To	Agency-wide
Schedule Subject	Heritage Assets
Additional Schedule Information	<p>ABMC cemeteries, monuments, and memorials are considered heritage assets, and are expected to be preserved indefinitely. These assets have historical or natural significance, cultural, educational, or artistic importance, or contain architectural or technological significance. Records include documents and information related to the ownership, acquisition, loan, and use of ABMC cemeteries, monuments, markers, and memorials - both private, entrusted to and ABMC constructed / maintained, Federal real, and excess, property and assets of high dollar value, media attention, or historical or natural value. These may be found in English and other languages, with originals in both paper and electronic form due to the nature of officially recognized records of other nations where the agency performs its mission. Examples include, but are not limited to: public laws, documents, contracts, treaties, boundary information, land use agreements, decrees or titles, correspondence, abstracts or certificate of title documenting Federal real, and excess property and asset ownership, usage, loans, partnerships, agreements, surveys, easements, rights-of-way, and chain of title for property the Government, acquired by purchase, condemnation, donation, exchange, or otherwise, acquired for the purpose of achieving the agency mission.</p> <p>Note: Records of structures built by ABMC are covered under a separate schedule.</p>
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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## Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 0

Number of Permanent disposition items: 1

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0117-2023-0005

<b>Item #</b>	<b>Title</b>	<b>Disposition</b>
0001	Historical land lease and boundary files	Permanent

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Records Schedule Items

<b>DAA-0117-2023-0005-0001</b>		<b>STATUS: Active</b>
<b>ITEM GENERAL INFORMATION</b>		
Item Title	Historical land lease and boundary files	
Item Description	Historically significant, mission related procurement / acquisition information relating to original land titles, deeds, leases, boundaries (zoning), properties, and assets, letters of intent, deeds of gift, as well as records documenting buildings deemed historically, architecturally, or technologically significant.	
	Records may also include correspondence with the White House, Congress, and other interested agencies, persons, foundations, and stakeholders, blueprints, designs, and related materials.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
<b>SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS</b>		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	Yes	
<b>GRS Disposition Authority List</b>		
Disposition Authority	Title	
DAA-GRS-2013-0003-0001		
DAA-GRS-2023-0006-0001		
Justification for GRS Deviation	Records cover transactions between ABMC and foreign local and national governments to cover the property on which are located mission critical heritage assets of ABMC.	
<b>DISPOSITION INSTRUCTION</b>		
Final Disposition	Permanent	
Cutoff Instructions	Cut off at end of Calendar year.	
Are there multiple instructions for this item?	No	
Transfer Instruction	Transfer to the National Archives 15 year(s) after cut off	
<b>ADDITIONAL INFORMATION</b>		
Current Records Format	Textual data:5 MB ; Paper-based textual records:1 and 1 half cubic feet	
Approximate first year of records covered by this authority	1923	

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End year of records covered by this authority	Still being created
Frequency of transfer	1
Are any of the records covered by this item subject to a FOIA exemption?	No

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Signatory Information

<b>Action</b>	<b>User</b>	<b>Date</b>
Accept	Steven Rhodes	06/12/2023
Approve	Colleen Shogan	05/09/2024